

# Community Connections Support Services

275 Rutland Road North  
Kelowna, BC V1X 3B1  
t: 250.491.2907  
f: 250.491.2920

15B View Street  
Nelson, BC V1L 2T9  
e: mail@commconn.ca  
w: www.commconn.ca

RPO PO Box 20004  
Tamarack Mall  
Cranbrook, BC V1C 6K5  
toll free: 1-888-491-2907

## NON-CRITICAL INCIDENT REPORT

Name of person supported:		Date of incident: <i>YY MM DD</i>	
Name of Support Worker:		Time of incident: <i>AM / PM</i>	
Location incident occurred:			

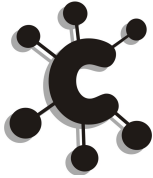
A reportable non-critical incident is defined as one or more of the following (refer: hs040 Incident Reporting):

<i>Injuries not requiring hospitalization</i>	<i>Falls that do not result in any injury or result in a minor injury not requiring medical attention</i>
<i>Medication errors that do not result in adverse reaction to the person supported and/or not requiring doctor's intervention or hospitalization</i>	<i>Illness that does not require medical assistance or hospitalization</i>
<i>Choking that resolves on its own (i.e. does not require any first aid treatment or medical assistance)</i>	<i>Weapons: possession of a weapon</i>
<i>Aggressive behaviour towards others that does not result in injury</i>	<i>Threats of suicide</i>
<i>"Near Misses" - any situation that may have resulted in a Critical Incident but was avoided due to circumstances or intervention</i>	<i>Other (SPECIFY):</i>

Describe events preceding the incident (what was happening before the incident?):

Describe the incident (what happened?):

Describe events following the incident (what was the action taken by support person/s?):



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Support Worker: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  
*(signature of person reporting incident)* (YY MM DD) AM / PM

Reported to Senior SW (Res. Only): \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  
*(signature of Senior Support Worker)* (YY MM DD) AM / PM

Reported to Service Coordinator (Res./CS only): \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_  
(YY MM DD) AM / PM

Reported within 24 hrs?: **YES** or **NO**

Reported in Non-Critical Incident Review online form?: **YES** or **NO**

*Incident to be reported in Non-Critical Incident Review online form by (refer: hs040 Incident Reporting):*

- *Senior Support Worker (residential)*
- *Home Share Coordinator (home share)*
- *Service Coordinator (community support)*

Res./CS only:

Service Coordinator's recommendations and actions (input on what to do about it and what action they took):

Follow up (what was done about it and when?):