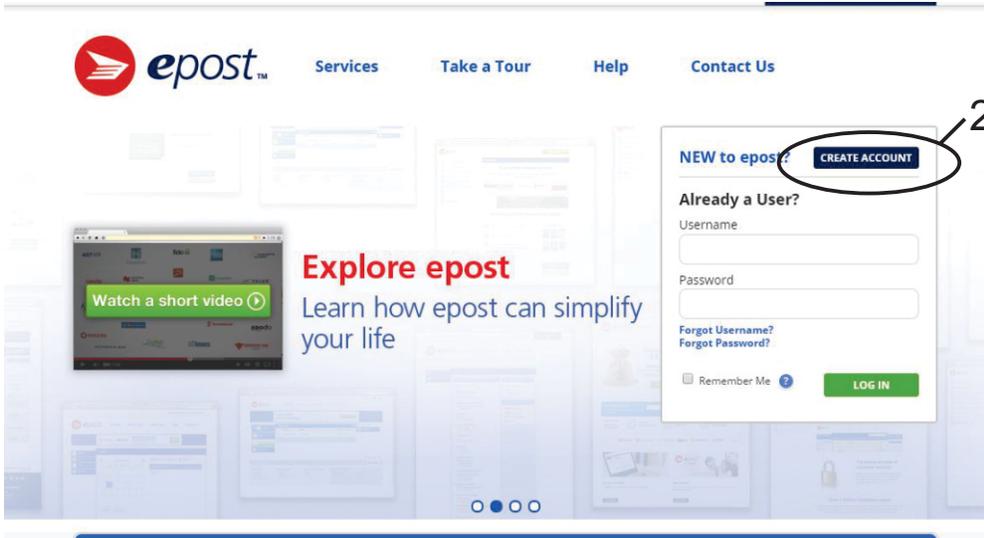


community connections support services

Our guide to navigating epost. If you already have an epost account, please skip to step 5.

1. Go to epost.ca



2. Click here to create account

* Required

* Username
The field must be supplied.
Username is required and is 1-32 characters; it may contain letters or numbers, and the character (period) or (underscore).

* Password
Password must contain between 8-32 characters, must contain one upper case and one lower case letter, and either a number or special character (*, @, %, ~, #, !, \$, &).

* Confirm Password

* Email

* Postal / ZIP code

View Terms and Conditions

3373
Enter the words above:

Get another CAPTCHA
Get an audio CAPTCHA
Help

3. Enter information for your login to epost

4. Click Create

Halloween can be scary, getting your bills in order shouldn't be! Add your British Columbia bills today. Add now >

Personal Mailbox

Move to Actions View All

From Description Received Due

Create a Digital Postal Address Previous 1/1 Next

Click on the item's Description to open your mail. Hide this message

From	Description	Received	Due
SERVICE	Welcome letter	31 Oct/14	

October 2014

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Payments due this month \$0.00

Track

5. Click Add New Bill or Statement

Bills can creep up on you, stay one step ahead. Add your mobile bill to your account. Add now >

Mailbox Vault

Add a Bill or Statement - Step 1

The following organizations are recommended based on the information you provided. Click on a logo to add it to your account.

Recommended organizations

TD Canada Trust Credit Cards koodo Canadian Tire

With your paper bills or statements on hand, select an organization from the list and then click the NEXT button.

View All OR By Name

- Molson Credit Card
- 407 ETR
- ADP Canada
- Aéroports de Montréal
- Agricard Credit Card
- American Express
- ATCO Electric Yukon
- B2B Bank
- BC Assessment - Bulk Mail Assessment
- BC Assessment - Individual Assessment
- BC Hydro
- Bell Alliant NB
- Bell Alliant NL
- Bell Alliant NS
- Bell Alliant PE

Next Cancel

No More Late Fees!

Access your mail from anywhere, anytime.

Get email or text alerts when new mail arrives.

Check your mail on your mobile device.

6. Type 'Ceridian' in this box

It should appear here

7. Select Ceridian and click Next

Halloween can be scary, getting your bills in order shouldn't be! Add your British Columbia bills today.

[Add now >](#)

Mailbox

Vault

Add a Bill or Statement - Step 2

Add a Mailer

Transfer to Ceridian Canada Ltd. web site.

Your request is being transferred to the Ceridian Canada Ltd. web site. Please have your most recent Pay Statement ready.

Please Note: If you are using **Internet Explorer**, you must allow session cookies for the web site you are linking to.

This will help identify you as an epost User, and avoid technical difficulties not related to epost.

To do this without impacting your overall security level, [click here for step-by-step instructions.](#)

7. Click continue to open Ceridian box




[Web Privacy Statement](#)

New Subscription

Employer Number

Employee Number

Social Insurance Number (Enter positions 1, 3, 5, 7, and 9 of your SIN)

The information you need to enter (with the exception of your Social Insurance Number) can be found on your pay statement. To see a sample, [click here.](#)

For the Social Insurance Number field:

Enter positions 1, 3, 5, 7 and 9 of your Social Insurance Number

999 999 999

8. Enter Ceridian Info (CCSS' employer number is **F008**)

9. From your payroll package (4 digits starting with 0)

10. 5 digits from your S.I.N.

11. Click on Add New



Add New Documents

Please select the documents you would like to receive through epost.

12. Check epost docs you'd like to receive

Tax Form
 Pay Statement

Important: To have the current year's tax forms delivered to your epost™ box, you must subscribe 24 hours prior to tax form production (please check with your employer). If you subscribe after, you will not receive this year's tax forms via epost™ but will receive tax forms for subsequent years via epost™.

13. Click Submit



Addition Confirmed

You have successfully added a document subscription to your account. Please note that your online employment documents will be provided in the same language as the printed form.



14. Click continue

That should be it, thanks!